

Year 4 Residential Trip
PGL Windmill Hill
28th-29th April 2025





Any questions?
Please pop them in the chat
space.

If questions aren't answered in the chat, they will
be addressed at the end of the presentation.



All information will be emailed to you via school office:

- Packing list
- Medical & Dietary requirements form
(**returned by Friday 28th February**)
- Code of conduct (we will sign in school)



Accompanying St Stephen's Staff

Miss Mowbray (Lead)

Miss Schmidt

Mrs Morrison

Mrs Harrison (first aid)

Mrs Hunt (first aid)

Madame Bishop (first aid)

+ PGL staff on site.



Monday 28th April

- Arrive at school at 7.30am wearing clothes for residential **not uniform**
- Eat a hearty breakfast at home prior to arrival
- Small snack to be eaten on arrival (in line with our usual snack policy)
- Solid goodbye at the gates (smiles and excitement)
- Arrive at PGL by 10am ready for a full day of activities
- Office will confirm our arrival

Tuesday 29th April

- Leave PGL at 2pm after lunch and a full morning of activities
- The journey is approx 2hrs but traffic is always a factor
- Will confirm time of arrival via parent reps (thank you to the reps)
- Should you be running late and you require another parent to pick up, please inform the school office via email/phone otherwise they will not be released
- Should you want another person to collect and know in advance, please inform the school office and Yr4 inbox at the earliest opportunity

Pioneer activities

No water sports

2 x rope activities

2 x ground activities

1 x evening activities



“Challenge by choice”



Meals

- Breakfast, lunch and dinner
- Allergies/dietary requirements support



Please inform us of any dietary requirements using the medical form

	Mon	Tue
Lunch	Pizza with skinny fries	Jacket potato chilli
Dinner	Fish fingers Turkey meatballs Veggie chow mein	



Medical Needs

Please complete the medical form listing ANY medical requirements.

- Medication to be administered morning/evening
- Travel sickness
- Bed wetting (common in Yr4)
- Please complete ASAP - due date Friday 28th February
- Any medication to be given to Mrs Hunt on the gate on morning of departure (she'll be sitting at a table outside). This is only medication that the school doesn't already possess eg if we have an inhaler for your child, that will be brought) For additional medication - complete a permission to administer medication form in advance on the school website.

Packing list

- Please pack in **one bag**, which your **child can carry**.
- **No electronics**
- **No mobile phones**
- Bring a favourite cuddly toy (not too big!)
- **No money** (we won't be attending the shop)
- Don't forget the **sleeping bag**!
- Activities continue in the rain (**wet and warm kit**)



Packing list

- No platformed trainers
- Stud ear piercing to be covered (ideally not worn)

CLOTHING

Clothes are likely to suffer wear and tear and also get dirty and/or wet therefore you should bring several changes of old clothes for doing activities.

- Tops & jackets
 - T-shirts
 - Long sleeved shirt/T-shirts
 - Waterproof jacket
 - Fleeces/jumpers
 - Trousers or leggings but not jeans as they get heavy and cold when wet
 - Underwear & socks
 - 1 or 2 sets of clothes for the evening
 - Suitable nightwear
- Your arms will need to be covered to do some activities.*
- Your socks will need to cover your ankles to do some activities.*

TRAVELLING IN THE...

...SUMMER?

- Shorts
- Baseball cap/sun hat
- Sunscreen

...WINTER?

- Warm coat
- Hat and gloves

FOOTWEAR

- 2 pairs of trainers
 - 1 for activities
 - 1 old pair for watersports
- 1 pair of dry shoes for evening activities



OTHER ITEMS

- 2 towels
 - 1 for showering
 - 1 old one for activities
- Reusable drinks bottle
- Small rucksack/bag
- Labelled bin bag for wet and dirty clothing
- Sleeping bag or duvet and pillow (unless otherwise advised)
- Washbag including soap, shampoo, toothbrush and toothpaste (please do not bring Aerosols)
- Hair ties for long hair
- Torch
- Pocket money £10-20 Recommended



Accommodation

- Rooms of 5 to 6 (no larger or smaller)
- Ensuite with separate toilet to shower
- Preferences taken into account but decided by teachers
- Soiled/wet sleeping bags will be replaced by centre staff.
- Boys and girls in separate rooms
- Toilet facilities available indoors
- Staff available throughout the night



Code of Conduct

CODE OF CONDUCT

I,, of class pledge that, while I am on school journey from St. Stephen's CE Primary School, I will:

- Listen to and follow instructions given by an adult accompanying or associated with the group;
- Behave in an appropriate and sensible manner at all times, with due regard to other people, their property and the environment of the surrounding countryside;
- Respect and observe Hooke Court's rules and regulations;
- Use litter bins provided at all time;
- Treat all the other St. Stephen's children with respect;
- Not use activity areas/equipment without supervision;
- Keep rooms clean and tidy at all times;
- Never eat in my room;
- Stay in my own room and never enter anyone else's room;
- Never keep my roommates awake when it's time to sleep;
- Be prompt to activity sessions and meals;
- Never do anything to compromise anyone else's safety;
- Always tell an adult if I have a problem, so that it can be sorted out quickly;
- Never moan and object just because I'm in a bad mood and so spoil other people's enjoyment;
- Always have a happy smile and a positive attitude so that I leave Hooke Court staff with a good opinion of St. Stephen's children and make my teachers proud of me

I understand that if I do not hold to my pledge each day, I will receive warnings and the following consequences will be applied:

One warning:	20 minutes missed free time
Two warnings:	Free time missed completely
Three warnings:	Remain with adult for all activities that day and missed free time
Four warnings:	Phone call home to parents
Five warnings:	In consultation with parents and teachers, will arrange transport home.



Pastoral Matters

- Bedtime story
- There is likely at least one other school onsite
- We only mix with other schools of the same age
- Prep work at school to address worries/anxieties/bed wetting
- We will be available throughout the night to support with worries, bed wetting or anything that should arise



Communication

- No mobile phones
- No additional phone calls
- If there is a problem, we will contact you
- Children are so busy there is barely time to be homesick!
- This is a joyful, inclusive and important opportunity for all children



In case of illness...

- Follow normal school procedure in case of sickness and diarrhoea
- Any last minute medical changes, please speak to Mrs Hunt directly on morning of departure



Daily News

It is a short trip but where possible we will send photos to Mrs Rainey to be uploaded onto Twitter and take many others to be shared on return



**Please contact us with any questions
or concerns.**

**We are happy to help and want
everyone to feel excited about
going to PGL.**

